

No. 2535 - F(Y)

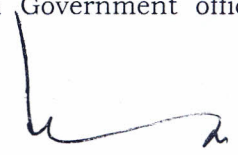
Dated 25/04/2017

MEMORANDUM

**Sub : Ensuring adequate allotment to DDOs and drawal of Bills against allotment**

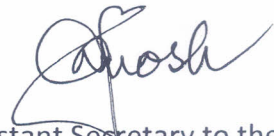
Finance Department has already released 33% of the budgetary provisions for the periods from April to July 2016 vide Memo No. 1836-FB dated 31.03.2017.

2. **Rule 4.008 of WBTR, 2005 requires no Bill shall be entertained by the Treasury / PAO unless there is allotment of fund.**
3. **The administrative departments and controlling officers are expected to sub-allot the fund released by Finance Department immediately to the DDOs through e-Bantan module of IFMS, since. Therefore, necessity may not arise for drawal in anticipation of allotment of fund, if sub-allotment is done through the system by the departments and controlling officers timely.**
4. To facilitate the availability of allotment at various levels, Finance (Budget) Department has already issued Guidelines for online Re-appropriation through e-Bantan of IFMS vide Memo No. 110-F(B) dated 25<sup>th</sup> April 2017.
5. However, in **very rare cases** in which allotment of fund could not reach DDO and Treasury / PAO electronically in time, **the State Government has decided to allow acceptance of the following categories of bills by Treasuries / PAOs in anticipation of allotment of fund for the first one month of the Financial Year, 2017-2018, i.e., up to 30<sup>th</sup> April, 2017, by which time all allotting and sub-allotting authorities will take necessary steps so that all allotments may reach the DDO and Treasuries/ PAOs in time-**
  - i) Salary / Remuneration / Wages
  - ii) Honorarium and Additional Honorarium for staff and Expenditure for running ICDS centres.
  - iii) Stipends in respect of Internees, House-staff, P.G. Students and Trainee Nurses of Medical Colleges and hospitals of different nature under Health & Family Welfare Department.
  - iv) Salary of doctors appointed by Health & Family Welfare Department on ad-hoc basis.
  - v) Office telephone bills.
  - vi) Electricity charges of office establishments.
  - vii) Diet and oxygen costs.
  - viii) Washing charges for linens used in hospitals.
  - ix) Cost of disposal of unclaimed dead bodies and Funeral expenses.
  - x) Charges for scavenging by service providers engaged by Health & Family Welfare Department
  - xi) State share of Pension of Freedom Fighters.
7. The net grant statement for F.Y. 2016-17 should be sent by each Government office to its concerned authority accordingly.
8. This order supersedes all previous orders issued in this context.

  
(H.K. Dwivedi)  
Principal Secretary  
to the Government of West Bengal

Copy forwarded for information and necessary action to:

1. Principal Accountant General (A&E), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
2. Principal Accountant General (Audit), West Bengal, Treasury Buildings, 2, Government Place West, Kolkata – 700001.
3. Accountant General (Receipt Works & Local Bodies Audit), West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> Floor, Block DF, Sector I, Salt Lake, Kolkata – 700064.
4. Additional Chief Secretary / Principal Secretary / Secretary, \_\_\_\_\_ Department.
5. Special Secretary/Additional Secretary/Commissioner/Joint Secretary/Deputy Secretary, Finance Department.
6. \_\_\_\_\_ Department.
7. Commissioner, \_\_\_\_\_ Division, \_\_\_\_\_
8. Director, \_\_\_\_\_
9. Director of Treasuries & Accounts, West Bengal, Mitra Building, 8, Lyons Range, 3<sup>rd</sup> Floor, Kolkata – 700001.
10. District Magistrate / District Judge / Superintendent of Police, \_\_\_\_\_
11. Sub-Divisional Officer, \_\_\_\_\_
12. Block Development Officer, \_\_\_\_\_
13. Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata – 700012.
14. Pay & Accounts Officer, Kolkata Pay & Accounts Office-II, P-1, Hyde Lane, Kolkata – 700073.
15. Pay & Accounts Officer, Kolkata Pay & Accounts Office-III, IB Market, 1<sup>st</sup> Floor, Block IB, Sector III, Salt Lake, Kolkata – 700106.
16. Treasury Officer, \_\_\_\_\_
17. Group \_\_\_\_ / \_\_\_\_\_ Branch, Finance Department.
18. Sri Sumit Mitra, Network Administrator, Finance (Budget) Department. He is requested to upload copy of this order in the website of Finance Department.



Assistant Secretary to the  
Government of West Bengal